



## **System User's Guide**



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## **Fleet View**



# Data View Page

- Fleet View** ▾
- Data View
- Map View
- Reports ▶
- Dispatch ▶
- Maintenance ▶
- Settings ▶

## Data View

FLEET INFORMATION										
Filter By Group: All		Filter By Landmark: All		Search For Label: <input type="text"/> <input type="button" value="Search"/>						
Label	Type	Landmark	Location	Heading	Speed	Last Update	Status	Ignition	Stop Duration	
S50			<a href="#">788 Deer Haven Cir, Palm Desert, CA 92211</a>	East	6	12/30/09 4:13 PM				
S51			<a href="#">103 Palma Dr, Rancho Mirage, CA 92270</a>	Northeast	16	12/30/09 4:10 PM				
S42			<a href="#">55670 Pinehurst, La Quinta, CA 92253</a>	East	17	12/30/09 4:10 PM				
S54			<a href="#">73896 Country Club Dr, Palm Desert, CA 92260</a>	West	41	12/30/09 4:08 PM				
S44			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	12/30/09 3:31 PM			42 Mins 10 Secs	
S49			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	East	0	12/30/09 3:27 PM			46 Mins 11 Secs	
S52			<a href="#">72204 Corporate Way, Thousand Palms, CA 92276</a>	North	0	12/30/09 1:06 PM			3 Hrs 7 Mins	
S47			<a href="#">79330 Westward Ho Dr, La Quinta, CA 92253</a>	Northwest	0	12/30/09 12:58 PM			3 Hrs 15 Mins	

### Purpose of the Data View Page

The data view page provides you with an at-a-glance overview of the status of the units in your fleet. The table displays the following: The labels for each unit in your fleet, the type of unit (vehicle or construction equipment), the name of the landmark or jobsite that the unit is currently located in, the address for each unit's location, the unit's heading, it's speed, the last time it updated, its status (stopped or moving), its ignition status (off or on), and the unit's stop duration. Your devices update when they are operating. When units stop operating, they no longer update with locations. The table automatically refreshes with current data every 30 seconds and the unit with the most recent activity displays on the top row. On occasion, the status column might display "storing" as the status. This indicates that the unit has left a cellular coverage area and is storing its data internally until it re-enters cellular coverage. Upon re-entry, it uploads up to 17 hours worth of activity that took place while outside of the cellular coverage area.

### Icons

Here are the different icons you will see here in data view.

- = Ignition On
- = Moving
- = Ignition Off/Stopped
- = Storing

### Sorting columns

You can sort any of the columns in the data view table by clicking on the header of the column you wish to sort by.





## Searching for units

You can enter the label for any unit you wish to search for in the search box and the system will display that unit in the data view table.



## Sorting Table by Group

Users can have the data view table display units assigned to a specific user-defined group. The user must select the group from the filter by the group drop down menu.



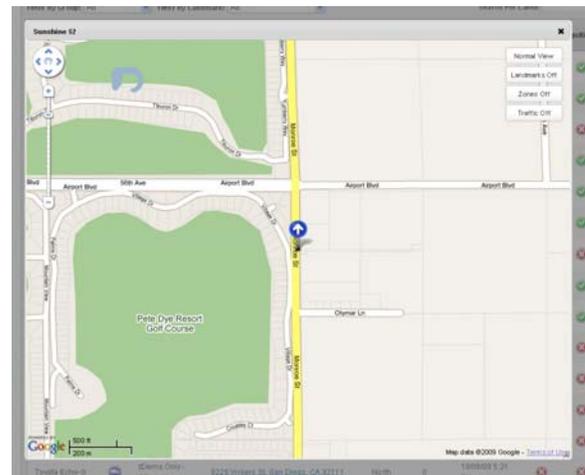
## Sorting Table by Landmarks

Users can have the data view table display all units currently located at a specific landmark or jobsite by selecting the name of the landmark from the filter by landmark drop down menu.



## Viewing locations on Map

The user can click on any address to view a pop-up display of a map showing the unit's current location.



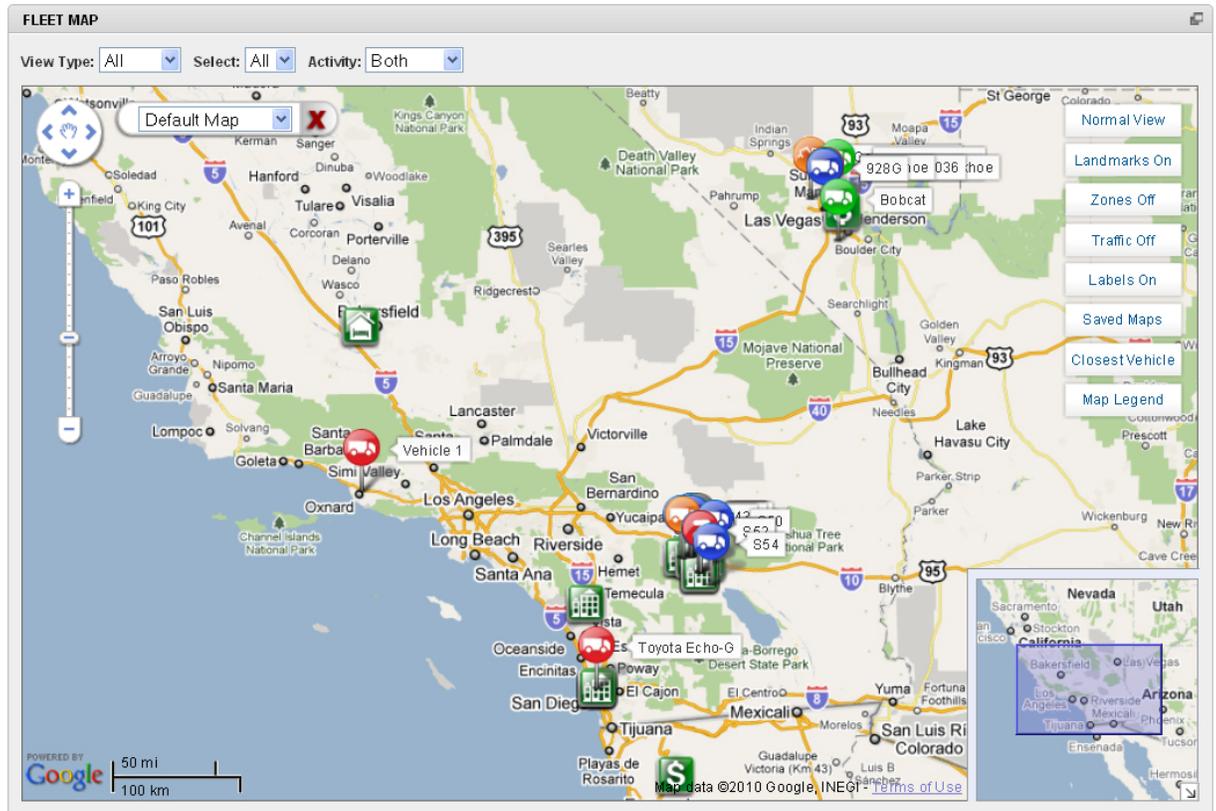


# Map View Page

- Fleet View
- Data View
- Map View
- Green
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## Map View

Tutorial Video

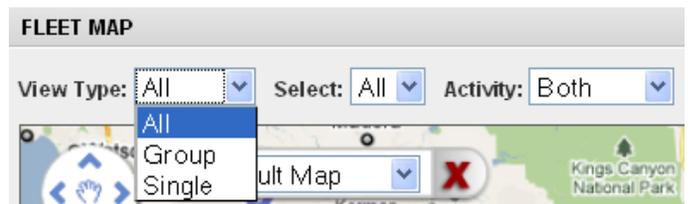


### Purpose of the Map View Page

The map view page displays all of your units and landmarks on a map image. This page is most useful for when users would like to view the current location of all fleet units on a single map. This page auto refreshes itself every 30 seconds showing very accurate location of your assets. Here, the system is capable of remembering what your settings are through cookies.

### Selecting the units to view

You can choose to view all units, a specific group of units, or an individual unit on the map at any given time. Simply select the type of view and select the appropriate unit or group. You can also select to view based off of activity. You can choose whether to view units that are moving, stopped, or both.





## Map Controls

The map controls allow you select between three map types (normal, satellite, and terrain) , show or hide landmarks, show or hide zones, display live traffic information, view the map with the labels of assets showing or not showing, view saved map views, and find the closest vehicle. Select the type of map you wish to view and the map will change accordingly. You can also view a map legend describing all icons and their meanings.



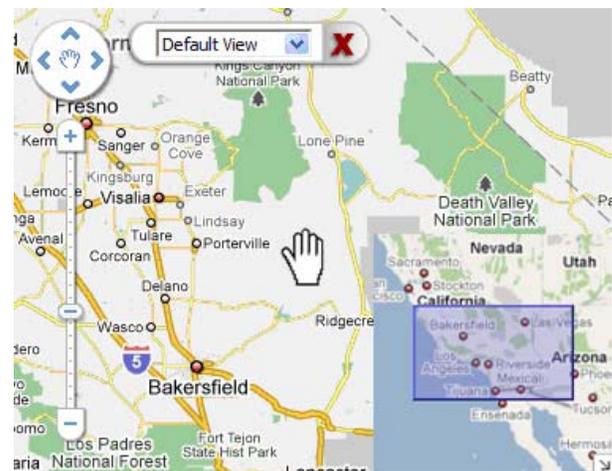
## Navigating the map - Zooming

You can zoom in and out of the maps using two methods. The navigation bar can be used by moving the slider in the appropriate direction. You can also use the scroll on your mouse to zoom into the area you are pointing at.



## Navigating the map - Panning

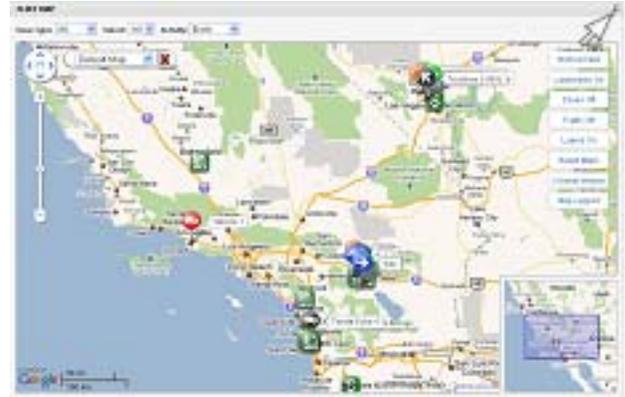
The map can be panned by using two methods. You can click on the outer ring of the compass in the navigation display. Or you can hold down your left mouse button after clicking on the map. You can move your mouse to “drag” the map in the appropriate direction or you can drag the box at the bottom right of the screen to move your view of the map as well.





## Map View – Expanding

The map can be expanded to occupy the entire screen by simply clicking on the expand map icon on the top right of the map's bar.



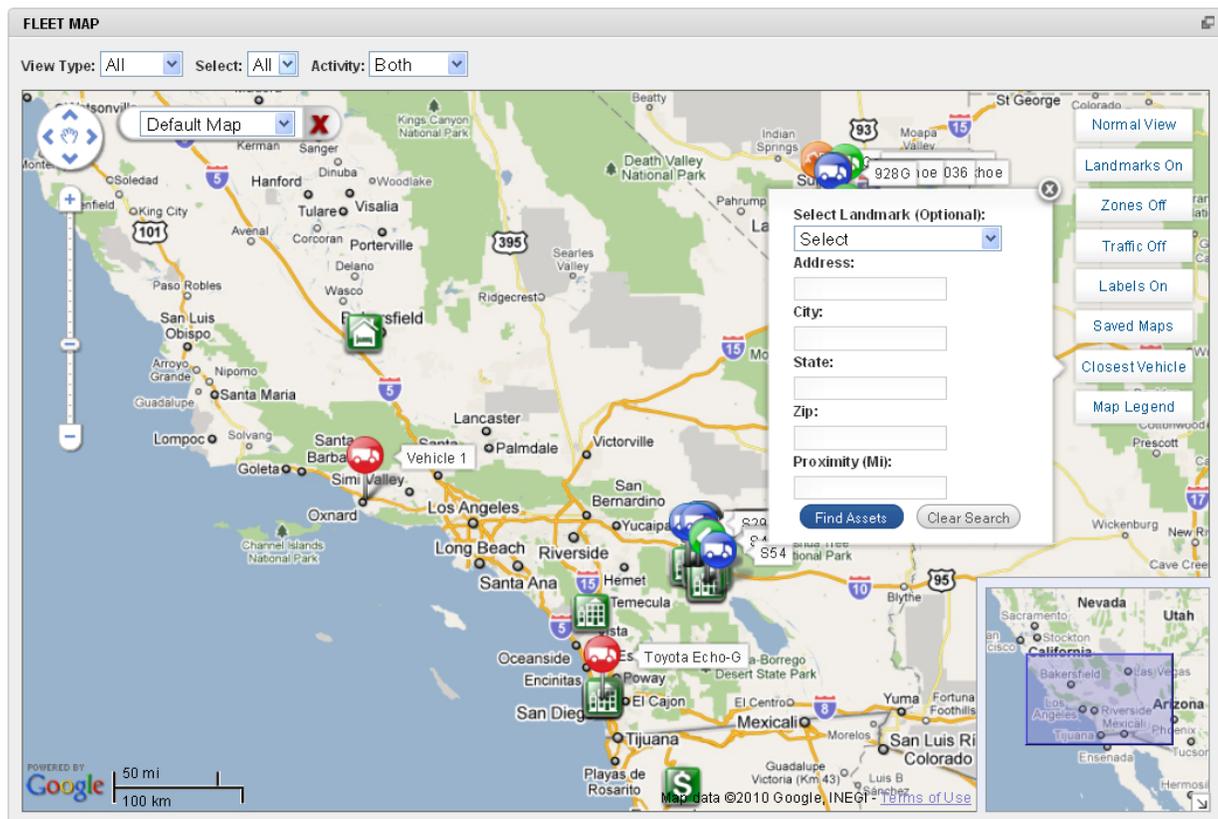


# Closest Vehicles

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Map View

Tutorial Video



## Purpose of the Closest Vehicles Page

You have the ability to determine the closest units to a specific location. The destinations can be entered either by selecting a landmark from your list of landmarks or by entering the complete destination address. This can aid in dispatching the closest vehicles to a jobsite or service location.

### Entering the Destination using Landmarks

You can enter the destination in one of two ways. You can select a landmark or you can enter the complete address for the end destination. To select a landmark, simply select the landmark name from the drop down list.





## Entering the Destination using Addresses

You can also enter the complete address for the destination to have the system display all closest units to that specific address

Select Landmark (Optional):  
Select  
Address:  
123 Main Street  
City:  
San Diego  
State:  
CA  
Zip:  
92111

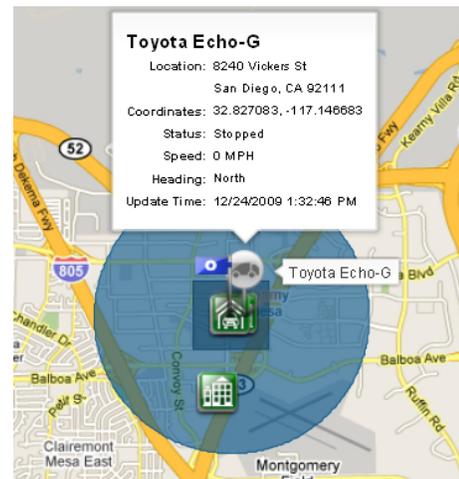
## Specifying the Proximity

You can specify the proximity to have the system display all units within that proximity of the end destination. For example, suppose you want the system to only display units within a 5 mile radius of the end destination, simply enter 5 in the radius field.

Proximity (Mi):  
5  
Find Assets Clear Search

## Selecting the Closest Unit

After entering the destination address info, the end destination will be displayed on the map using a flag marker. The user can hover the mouse pointer over any of the units to view details on the unit's current location.





**Green**



# Excessive Fuel

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## Excessive Fuel

[Tutorial Video](#)

**TIP:** You can further adjust the estimated cost for this report to your specific fleet by navigating to the [Manage Fleet](#) page and providing a custom fuel cost and miles per gallon value. These two values can be set fleet wide or even on a per asset basis.

**CRITERIA**

Start Date:  End Date:

**Total Estimated Cost for this Period:**  
\$151.05

**FEEDBACK**

Let us know what you think of this feature:

Usefulness: ★★★★★

Comments:

**Highest Green Score**

Rank	Label	Rating	Gallons Spent Idling	Gallons Spent Speeding	Running Time	Carbon Emitted	Estimated Cost	Green Score
1st	S43	★★★★★	1.5 Gal(s)	0.0 Gal(s)	30.8 Hr(s)	0.01 Ton(s)	\$4.65	95
2nd	S47	★★★★	0.9 Gal(s)	0.2 Gal(s)	18.7 Hr(s)	0.01 Ton(s)	\$3.33	94
3rd	S42	★★★★	2.4 Gal(s)	0.0 Gal(s)	39.4 Hr(s)	0.02 Ton(s)	\$7.24	93

### Purpose of the Excessive Fuel Report

The excessive fuel report is to help companies determine how much fuel is wasted and how much carbon is emitted due to poor driving habits.

#### Description of Report Details

- Rank** Displays the unit's rank based off of it's Green Score
- Label** Displays the label of the unit
- Rating** Displays the unit's green rating in number of leaves
- Gallons Spent Idling** Displays the amount gas spent idling
- Gallons Spent Speeding** Displays the amount gas spent speeding
- Running Time** Displays the unit's running time
- Carbon Emitted** Displays the approximate amount of carbon emitted by this vehicle
- Estimated Cost** Displays the estimated cost of fuel spent
- Green Score** Displays the green score of this vehicle. This provides you with an easy metric to track changes in performance of your drivers



## Green Detail

In the “Green Detail” tab, you can view the statistical detail of each in unit in your fleet. You can sort the units you would like to view by specific unit label or group and between specified dates.

Green Summary | Green Detail

CRITERIA

Asset: All Group: All Start Date: 01/28/2010 End Date: 02/04/2010 Run

Label	Fuel Cost	MPG	Idle Gallons	Speed Gallons	Engine Time	Idle Percent	Carbon Emitted	Total Cost	Green Score
949	3.03	27.5	21.3	0.0	47.3	45.0%	0.20	64.54	54
944	3.03	27.5	0.7	0.0	3.1	21.3%	0.01	2.02	79
952	3.03	27.5	5.5	0.0	45.6	12.1%	0.05	16.78	87
950	3.03	27.5	6.4	0.0	51.3	12.4%	0.06	19.31	87
954	3.03	27.5	5.8	0.0	51.2	11.3%	0.06	17.59	89
951	3.03	27.5	5.1	0.0	56.2	9.2%	0.05	15.59	90
942	3.03	27.5	2.4	0.0	39.4	6.1%	0.02	7.24	93
947	3.03	27.5	0.9	0.2	19.7	4.7%	0.01	3.33	94
943	3.03	27.5	1.5	0.0	30.8	4.9%	0.01	4.65	95

Excel Export Print View

## Running the Report

Select the start date and the end date you would like to view the green report for.

REPORT

CRITERIA

Start Date: 1/28/2010 End Date: 2/4/2010 Run

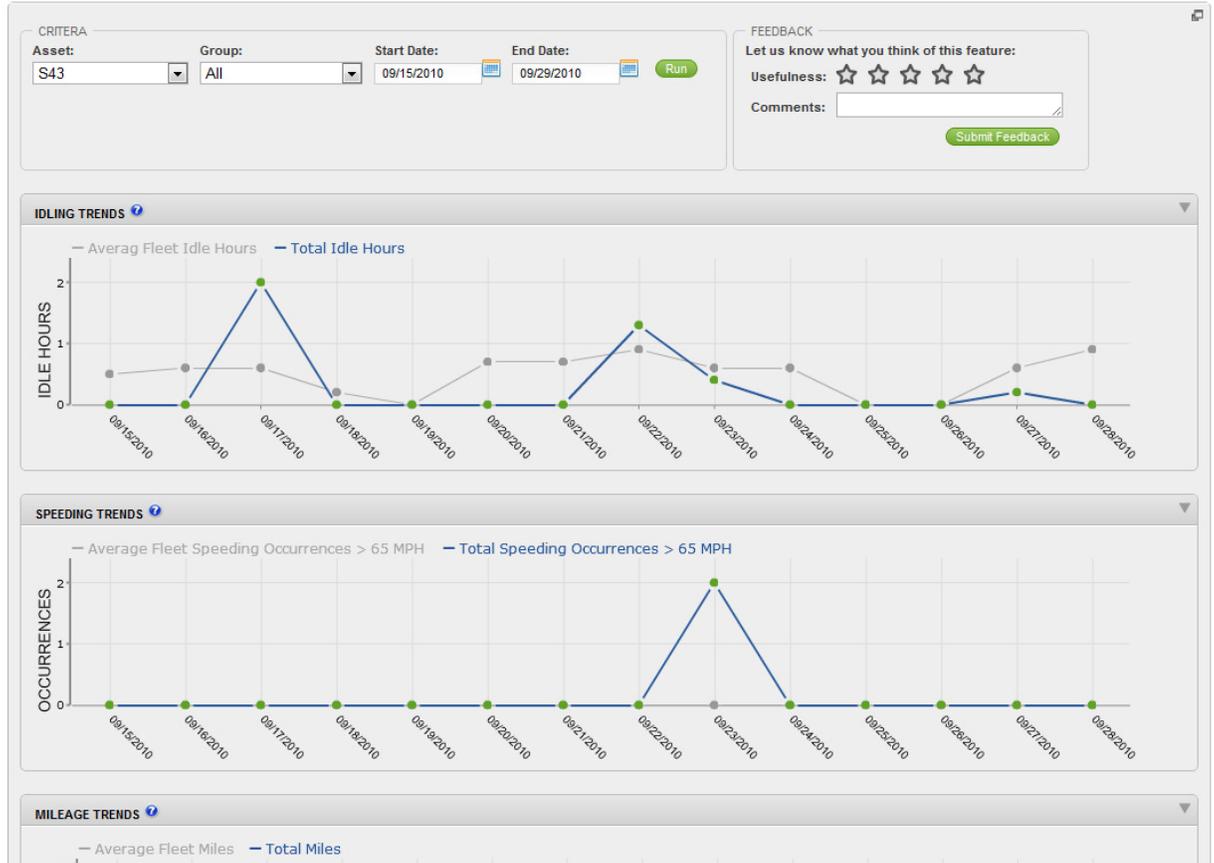


# Trends

- Comment for Coffee
- Fleet View
- Green
- Excessive Fuel
- Trends
- Reports
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- Settings

## Trends

Tutorial Video

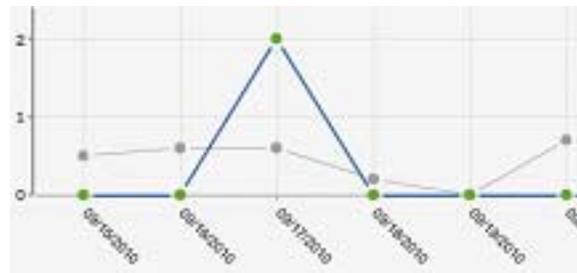


### Purpose of the Trends Report

The Trends Report give the customer a high level view of a vehicle's performance compared to the entire fleet. A general overview for speeding, idling, and mileage allows the user to quickly analyze a vehicle's driving habits over a large amount of time.

### Graph Overview

*Each line graph overview shows how a vehicle's driving efficiency is compared to the entire fleet.*





## Reports



# History Report

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- Idle Time
- Engine Time
- User Activity
- Dispatch
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- Settings

## History

Tutorial Video

**REPORT**

CRITERIA		TRIP	
Asset:	Date:	Trip:	Distance:
1998 Case 580L	02/11/2010	None	None
<input type="button" value="Run"/>			

### Purpose of the History Report

The history report displays a “breadcrumb” trail of a unit’s past path of travel. It can be used as a means to ensure that employees are not taking inefficient routes to jobsites or to view where they have been at any given time.

### Running the Report

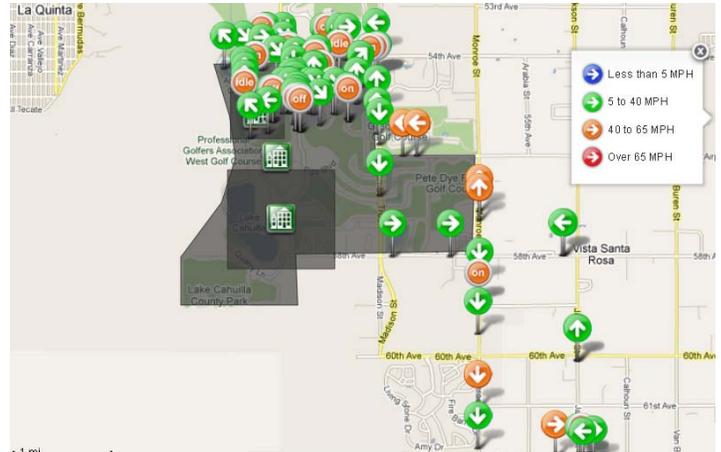
Select the unit you wish to review the history for and the date you wish to view. You can also select to view either the entire day or a specific trip. After entering the data, click the run report button.

CRITERIA		TRIP	
Asset:	Date:	Trip:	Distance:
Sunshine 54	10/14/2009	Entire Day	40 Miles
<input type="button" value="Run"/>			

### Viewing the History

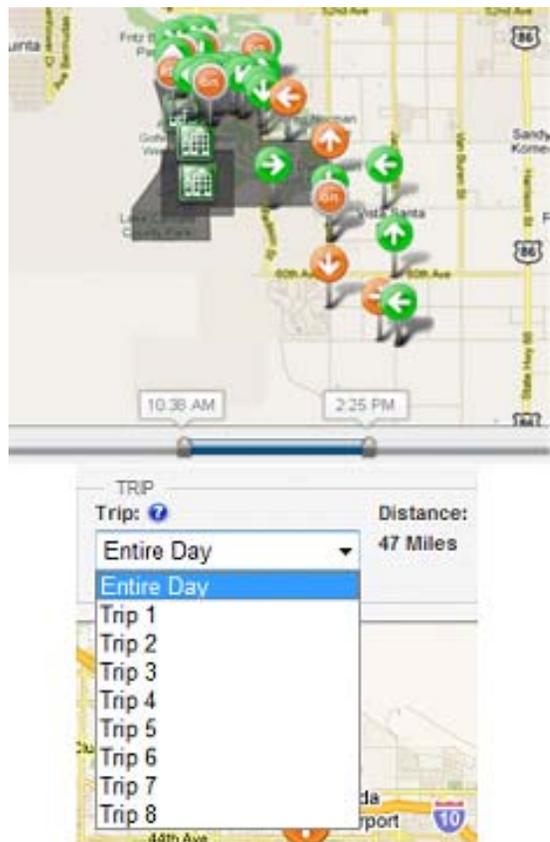


After running the report, the map will display the travel history for the vehicle. Spheres with the arrows denote movement. Blue spheres with an arrow denote speeds less than 5 miles an hour, Green spheres with an arrow denote speeds between 5 to 40 miles an hour, Orange spheres with an arrow denote speeds between 40 to 65 miles an hour, and Red spheres with an arrow denote speeds over 65 miles an hour. "On" and "Off" spheres denote the vehicle's ignition status. You can hover your mouse pointer over any of the icons to view additional details about each update.



### Expanding & Reducing Times

You can expand or reduce the amount of time you would like to view history on by adjusting the start and end time control bar beneath the map. This can be done while viewing the entire day's history. You can also reduce the amount of time you would like to view by choosing a particular trip.



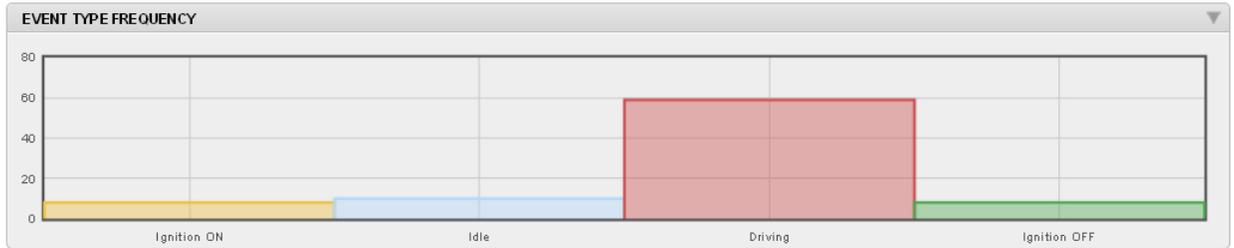


# Asset Activity Report

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## Asset Activity

Tutorial Video



REPORT

CRITERIA

Asset: S42 Group: All Date: 11/20/2009 Start Time: [Full Day] 12:00 AM End Time: 11:59 PM Run

Label	Landmark	Location	Heading	Speed	Update Time	Distance (Mi)	Event
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	11/20/09 7:53 AM	0.0	Ignition ON
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	11/20/09 8:00 AM	0.0	Idle
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	11/20/09 8:02 AM	0.0	Idle
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	11/20/09 8:04 AM	0.0	Idle
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	11/20/09 8:06 AM	0.0	Idle

### Purpose of the activity report

The asset activity report displays all activity for units during a 1 day period. This includes each ignition on and off event, travel activities, idle events, and other events. It is very useful when the user wants to view complete details as to what a unit did during a specific time period. You can select individual units, a group of units, or all units.

### Description of report details

#### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>Landmark</b>	Displays the landmark where the unit was located within
<b>Location</b>	Displays the address for the location
<b>Heading</b>	Displays the direction of travel for each unit during the update
<b>Speed</b>	Displays the unit's speed during each update
<b>Update Time</b>	Displays the date and time of each update
<b>Distance (Mi)</b>	Displays the distance between the two updates
<b>Event</b>	Displays the event that occurred during each update. Events include ignition on, ignition off, driving, idling, transport (towing) update, and any telematics events.



# Stop Details Report

Fleet View
Stop Details
Tutorial Video

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**SUMMARY**

STOP DETAILS

<b>Total Stops:</b>	<b>Total Stop Time:</b>	<b>Total Trip Time:</b>	<b>Total Miles:</b>
13	15 Hours 33 Minutes	20 Hours 3 Minutes	271

**REPORT**

CRITERIA

Asset: S54	Group: All	Start Date: 10/13/2009	End Date: 10/14/2009	Stop Length Filter: All	<input checked="" type="checkbox"/> Include Idles	<input type="button" value="Run"/>
------------	------------	------------------------	----------------------	-------------------------	---	------------------------------------

Label	Landmark	Location	Date	Arrival Time	Departure Time	Stop Time	Trip Time	Distance (Mi)	Event
S54	Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	10/13/2009		6:51 AM		10 Mins 2 Secs	0.0	Ignition
S54	Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	10/13/2009	7:01 AM	7:03 AM	2 Mins 0 Secs	13 Mins 21 Secs	3.2	Idle
S54		<a href="#">77986 Varner Rd, Palm Desert, CA 92211</a>	10/13/2009	7:16 AM	7:23 AM	7 Mins 8 Secs	1 Hr 7 Mins	32.5	Ignition
S54		<a href="#">72202 Corporate Way, Thousand Palms, CA 92276</a>	10/13/2009	8:31 AM	8:48 AM	17 Mins 21 Secs	20 Mins 24 Secs	14.1	Ignition

## Purpose of the Stop Details Report

The stop details report displays each time a vehicle's ignition has shut off and turned on during a certain time period. This report is useful in determining time at jobsites and any other stops that are made during the driver's work day. You can filter the report by choosing a particular asset, start date, end date, and stop length filter which only displays stops longer than the selected time. You can also choose to include or exclude idles.

### Description of Report Details

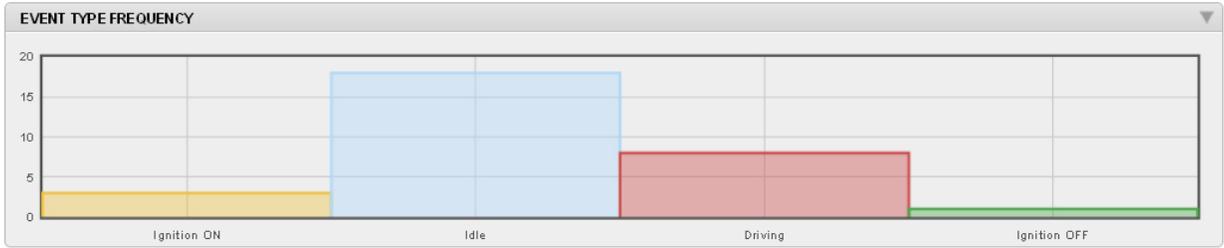
<b>Label</b>	Displays the unit's label
<b>Landmark</b>	Displays the landmark the stop was located within
<b>Location</b>	Displays the address for the location
<b>Date</b>	Displays the date of the stop
<b>Arrival Time</b>	Displays the time the unit stopped at the location
<b>Departure Time</b>	Displays the time the unit departed from the location
<b>Stop Time</b>	Displays the total time spent at each stop
<b>Trip Time</b>	Displays the travel time from the current location to the next
<b>Distance (Mi)</b>	Displays the total miles traveled from the current location to the next
<b>Event</b>	Displays the event that triggered the detail



# Search Location

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## Search Location

[Tutorial Video](#)

**REPORT**

CRITERIA

Asset:  Group:  Start Date:  End Date:

LOCATION

Address:  City:  State:

Label	Landmark	Location	Heading	Speed	Update Time	Event
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/11/10 8:05 AM	Ignition ON
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/11/10 8:05 AM	Idle
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	37	2/11/10 8:09 AM	Driving
S42		<a href="#">55108 Southern Hill, La Quinta, CA 92253</a>	South	24	2/11/10 10:16 AM	Driving

### Purpose of the search location report

The search location report allows you to enter an address and see when units entered the area around the address. You can search for a specific unit, all units, and a specific group of units over a date span you desire.

### Description of Report Details

- Label** Displays the unit's label
- Landmark** Displays the landmark where the unit was located within
- Location** Displays the address for the location
- Heading** Displays the direction of travel for each unit during the update
- Speed** Displays the unit's speed during each update
- Update Time** Displays the date and time of each update
- Event** Displays the event that occurred during each update. Events include ignition on, ignition off, idling, driving, transport (towing) update, and any telematics events.



# Notifications Report

Fleet View ▶

Green ▼

Reports ▼

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- Engine Time
- User Activity

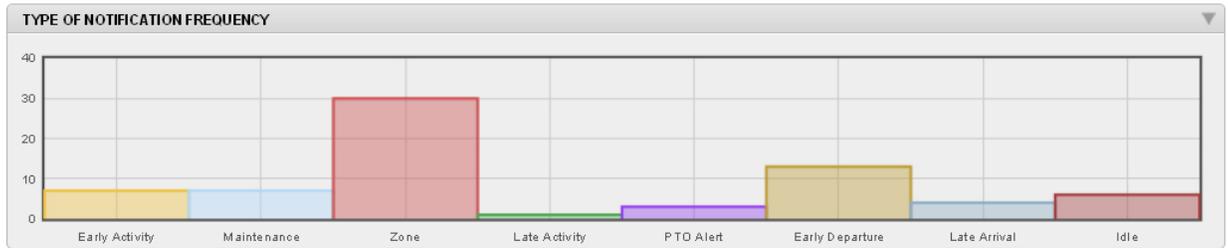
Dispatch ▶

Maintenance ▶

Settings ▶

## Notifications

Tutorial Video



REPORT

CRITERIA

Asset: All Group: All Start Date: 11/17/2009 End Date: 11/20/2009 Run

Label	Type	Details	Location	Visual	Emailed	Date
S42	Early Activity	Asset activity occurred at Nov 17 2009 6:46AM which is during the restricted hours of use.	<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	!		11/17/09 6:46 AM
S42	Maintenance		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>			11/17/09 6:46 AM
S49	Zone	Asset travelled into the restricted zone bob's home.	<a href="#">Jefferson St, Indio, CA 92203</a>			11/17/09 8:02 AM
S49	Zone	Asset travelled out of the restricted zone bob's home.	<a href="#">Jefferson St, Indio, CA 92203</a>			11/17/09 8:08 AM

### Purpose of the notifications report

The notifications report displays any rule violation by any units in the fleet. It is a useful report to monitor driver compliance with the policies you set in the system.

### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>Type</b>	Displays the type of notification (i.e. Max speed exceeded, maintenance alert, restricted zone entry)
<b>Details</b>	Displays the details for the notification
<b>Location</b>	Displays the location of the notification
<b>Visual</b>	Indicates if alert was displayed visually
<b>Emailed</b>	Indicates if notification was e-mailed to user
<b>Date</b>	Displays the date & time of the event



# Asset Landmark Report

Fleet View ▶

Green ▼

Reports ▼

- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage
- State Mileage
- Idle Time
- Engine Time
- User Activity

Dispatch ▶

Maintenance ▶

Settings ▶

## Asset Landmark

[Tutorial Video](#)

Landmark	Visits	Total Time
JobSite	25	1 Day 13 Hours
Yard	13	9 Days 17 Hours

REPORT

CRITERIA

Asset: S44 Start Date: 10/11/2009 End Date: 10/30/2009 [Run](#)

Label	Landmark	Arrival Time	Departure Time	Stop Time	Trip Time
S44	Job Site	10/12/09 9:19 AM	10/12/09 9:21 AM	2 Mins 1 Sec	12 Mins 5 Secs
S44	Job Site	10/12/09 9:33 AM	10/12/09 10:44 AM	1 Hr 10 Mins	1 Hr 35 Mins
S44	Job Site	10/12/09 12:19 PM	10/12/09 12:23 PM	4 Mins 2 Secs	1 Hr 52 Mins
S44	Job Site	10/12/09 2:16 PM	10/12/09 2:22 PM	6 Mins 3 Secs	1 Hr 8 Mins
S44	Job Site	10/12/09 3:31 PM	10/12/09 3:37 PM	6 Mins 3 Secs	17 Hrs 1 Min
S44	Job Site	10/13/09 8:38 AM	10/13/09 10:00 AM	1 Hr 22 Mins	46 Mins 37 Secs
S44	Job Site	10/13/09 10:47 AM	10/13/09 10:53 AM	6 Mins 4 Secs	1 Hr 20 Mins

### Purpose of the asset landmark report

The asset landmark report displays each time a unit enters and exits a landmark. The report displays information on a per-unit basis. Therefore, the user selects a unit to view the history for and the report displays all landmark entries and exists for that specific unit. The unit does not have to shut off inside the landmark for this report.

### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>Landmark</b>	Displays the landmark the unit entered
<b>Arrival Time</b>	Displays the date and time the unit traveled into the landmark
<b>Departure Time</b>	Displays the time the unit exited the landmark
<b>Total Time</b>	Displays the total time spent within each landmark
<b>Trip Time</b>	Displays the travel time between the two landmarks



# Landmark Stops Report

Fleet View ▶

Green ▼

Reports ▼

- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
  - Start End
  - Job End
  - Mileage
  - State Mileage
  - Idle Time
  - Engine Time
  - User Activity
- Dispatch ▶
- Maintenance ▶
- Settings ▶

## Landmark Stops

[Tutorial Video](#)

SUMMARY		
Asset Label	Visits	Total Time
S44	25	4 Hours 56 Minutes

REPORT					
CRITERIA					
Landmark:	Start Date:	End Date:			
JobSite	10/11/2009	10/30/2009	<a href="#">Run</a>		
Landmark	Label	Arrival Time	Departure Time	Total Time	
JobSite	S44	10/12/09 9:19 AM	10/12/09 9:21 AM	2 Mins 1 Sec	
JobSite	S44	10/12/09 9:33 AM	10/12/09 10:14 AM	40 Mins 56 Secs	
JobSite	S44	10/12/09 12:19 PM	10/12/09 12:23 PM	4 Mins 2 Secs	
JobSite	S44	10/12/09 2:16 PM	10/12/09 2:22 PM	6 Mins 3 Secs	
JobSite	S44	10/12/09 3:31 PM	10/12/09 3:37 PM	6 Mins 3 Secs	
JobSite	S44	10/13/09 8:38 AM	10/13/09 10:00 AM	1 Hr 22 Mins	
JobSite	S44	10/13/09 10:47 AM	10/13/09 10:53 AM	6 Mins 4 Secs	
JobSite	S44	10/13/09 12:14 PM	10/13/09 1:08 PM	54 Mins 22 Secs	

### Purpose of the landmark stops report

The landmark stops report displays each time any unit enters and exits a specific landmark. The report displays information on a per-landmark basis. Therefore, the user selects a landmark to view the history for and the report displays all vehicle entries and exists for that specific landmark. The unit does not have to shut off inside of the landmark for this report.

### Description of Report Details

<b>Landmark</b>	Displays the landmark the unit entered
<b>Label</b>	Displays the unit's label
<b>Arrival Time</b>	Displays the date and time the unit traveled into the landmark
<b>Departure Time</b>	Displays the time the unit exited the landmark
<b>Total Time</b>	Displays the total time spent within each landmark



# Start / End Report

- Fleet View
- Green
- Reports
- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage
- State Mileage
- Idle Time
- Engine Time
- User Activity
- Dispatch
- Maintenance
- Settings

## Start End

[Tutorial Video](#)

**SUMMARY**

Label	Total Time
S44	1 Day 8 Hours

**REPORT**

CRITERIA

Asset:  Group:  Start Date:  End Date:

Label	Start Location	End Location	Date	Departure Time	Arrival Time	Total Time
S44	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">Tamrisk RowDr, Palm Desert, CA 92211</a>	11/23/2009	7:04 AM	3:30 PM	8 Hrs 25 Mins
S44	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">Tamrisk RowDr, Palm Desert, CA 92211</a>	11/24/2009	7:14 AM	3:37 PM	8 Hrs 22 Mins
S44	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">Tamrisk RowDr, Palm Desert, CA 92211</a>	11/25/2009	7:12 AM	3:14 PM	8 Hrs 1 Min
S44	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">Tamrisk RowDr, Palm Desert, CA 92211</a>	11/27/2009	8:09 AM	3:35 PM	7 Hrs 26 Mins

## Purpose of the Start / End Report

The start / end report allows the user to view the first key on and last key off from a unit each day. This report can be used to verify the accuracy of employees' timesheets since it documents total operating time each day.

### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>Start Location</b>	Displays the unit's starting location
<b>End Location</b>	Displays the unit's ending location
<b>Date</b>	Displays the date of the event
<b>Departure Time</b>	Displays the first key on event for the day
<b>Arrival Time</b>	Displays the last key off event for the day



# Job / End Report

- Fleet View
- Green
- Reports
- History
- Asset Activity
- Stop Details
- Arrival Departure
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End**
- Mileage
- State Mileage
- Idle Time
- Engine Time
- User Activity
- Dispatch
- Maintenance
- Settings

## Job End

[Tutorial Video](#)

**SUMMARY**

Date	Total Time
10/22/2009	7 Hours 39 Minutes
10/23/2009	9 Hours 21 Minutes
11/03/2009	7 Hours 2 Minutes

**REPORT**

CRITERIA

Asset:  Start Date:  End Date:

Label	First Landmark	Last Landmark	Entry Location	Exit Location	Date	Arrival Time	Departure Time
S44	Yard	JobSite	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">76883 Kybar Rd, Palm Desert, CA 92211</a>	10/22/2009	7:08 AM	2:47 PM
S44	Yard	Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	<a href="#">38071 Zinnia Ln E, Palm Desert, CA 92211</a>	10/23/2009	7:11 AM	4:32 PM
S44	Oasis Country Club	WoodHaven	<a href="#">42399 Omar Pl, Palm Desert, CA 92211</a>	<a href="#">77652 Woodhaven Dr N, Palm Desert, CA 92211</a>	11/03/2009	7:59 AM	3:01 PM

### Purpose of this report

The job / end report displays each unit's first entry into the first landmark and last exit from the last landmark each day. It is primarily used by companies that do not pay their employees for travel time from and to their homes each day. The report excludes the travel time to the first landmark and the travel time from the last landmark each day.

### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>First Landmark</b>	Displays the first landmark the unit entered
<b>Last Landmark</b>	Displays the last landmark the unit exited
<b>Entry Location</b>	Displays the first landmark's address
<b>Exit Location</b>	Displays the last landmark's address
<b>Date</b>	Displays the date of the event
<b>Arrival Time</b>	Displays the first landmark entry for the day
<b>Departure Time</b>	Displays the last landmark exit for the day



# Mileage Report

- Fleet View
- Green
- Reports
- History
- Asset Activity
- Stop Details
- Arrival Departure
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage**
- State Mileage
- Idle Time
- Engine Time
- User Activity
- Dispatch
- Maintenance
- Settings

## Mileage

Tutorial Video

**REPORT**

CRITERIA

Asset:  Group:  Start Date:  End Date:

Label	Start Location	End Location	Total Mileage
928G	<a href="#">1986 Industrial Rd, Las Vegas, NV 89102</a>	<a href="#">1983 Industrial Rd, Las Vegas, NV 89102</a>	0.5
Bobcat	<a href="#">1999 Industrial Rd, Las Vegas, NV 89102</a>	<a href="#">1999 Industrial Rd, Las Vegas, NV 89102</a>	3.5
Case 590 Backhoe	<a href="#">1931 Sycamore Trl, Las Vegas, NV 89108</a>	<a href="#">1919 Sycamore Trl, Las Vegas, NV 89108</a>	2.1
Skytrack 10054	<a href="#">3998 E Lone Mountain Rd, North Las Vegas, NV 89081</a>	<a href="#">3998 E Lone Mountain Rd, North Las Vegas, NV 89081</a>	0.0
Skytrack 6036	<a href="#">1994 Industrial Rd, Las Vegas, NV 89102</a>	<a href="#">1981 Industrial Rd, Las Vegas, NV 89102</a>	1.6

## The purpose of the mileage report

The mileage report displays the total miles traveled for all units during a specific time period. This report is useful in assisting companies in determining mileage for maintenance and tax purposes.

## Description of Report Details

### Label

Displays the unit's label

### Start Location

Displays the first location for the report period

### End Location

Displays the last location for the report period

### Total Mileage

Displays the total miles traveled during the report period



# State Mileage Report

Fleet View | Green | Reports

- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage
- State Mileage**
- Idle Time
- Engine Time
- User Activity

Dispatch | Maintenance | Settings

## State Mileage

Tutorial Video

### TOTAL MILEAGE BY STATE

State	Total Mileage
NV	10.7
CA	742.4

### REPORT

CRITERIA

Asset: All | Group: All | Start Date: 11/09/2009 | End Date: 11/20/2009 | Run

Label	State	Total Mileage
1998 Case 580L	NV	10.7
928G	NV	1.8
Bobcat	NV	0.0
Case 590 Backhoe	NV	0.4
S42	CA	742.4
S43	CA	1.2

## The purpose of the state mileage report

The state mileage report displays the total miles traveled for all units within specific states. This report is useful in assisting companies in determining mileage for state tax purposes.

### Description of Report Details

**Label**

Displays the unit's label

**State**

Displays the state for the report period

**Total Mileage**

Displays the total miles traveled during the report period



# Idle Time Report

- Fleet View
- Green
- Reports
  - History
  - Asset Activity
  - Stop Details
  - Arrival Departure
  - Search Location
  - Notifications
  - Asset Landmark
  - Landmark Stops
  - Start End
  - Job End
  - Mileage
  - State Mileage
  - Idle Time
  - Engine Time
  - User Activity
- Dispatch
- Maintenance
- Settings

## Idle Time

[Tutorial Video](#)

**SUMMARY**

IDLE TIME  
**Total Idle Time:**  
 10 Hours 31 Minutes

**REPORT**

CRITERIA

Asset:  Start Date:  End Date:

Label	Landmark	Location	Date	Start Idle	Stop Idle	Total Time
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	11/09/2009	6:34 AM	7:03 AM	29 Mins 9 Secs
S42		<a href="#">76158 Oak-Tree, La Quinta, CA 92253</a>	11/09/2009	9:19 AM	9:26 AM	7 Mins 1 Sec
S42		<a href="#">Inverness, Indio, CA 92202</a>	11/09/2009	1:37 PM	1:51 PM	13 Mins 43 Secs
S42		<a href="#">79810 Pebble Beach, La Quinta, CA 92253</a>	11/09/2009	1:55 PM	2:00 PM	5 Mins 0 Secs
S42		<a href="#">79810 Pebble Beach, La Quinta, CA 92253</a>	11/09/2009	2:15 PM	2:24 PM	9 Mins 2 Secs
S42		<a href="#">55740 Pinehurst, La Quinta, CA 92253</a>	11/09/2009	3:43 PM	3:54 PM	11 Mins 3 Secs
S42		<a href="#">55243 Oak-Tree, La Quinta, CA 92253</a>	11/09/2009	4:33 PM	4:38 PM	5 Mins 0 Secs
S42		<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	11/10/2009	6:43 AM	7:04 AM	21 Mins 6 Secs

### Purpose of the idle time report

The idle time report displays each incident of a unit idling during a specific time range. An idle event occurs when a unit's engine is running for more than 5 minute without movement.

### Description of report details

<b>Label</b>	Displays the unit's label
<b>Landmark</b>	Displays the landmark the unit was located within
<b>Location</b>	Displays the address for the location
<b>Date</b>	Displays the date of the stop
<b>Start Idle</b>	Displays the time the unit began idling
<b>Stop Idle</b>	Displays the time the unit stopped idling
<b>Total Time</b>	Displays the total time of the idle event



# Engine Time Report

- Fleet View
- Green
- Reports
- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage
- State Mileage
- Idle Time
- Engine Time
- User Activity
- Dispatch
- Maintenance
- Settings

## Engine Time

[Tutorial Video](#)

**SUMMARY**

ENGINE TIME

**Total Engine Time:**  
1 Day 3 Hours

**REPORT**

CRITERIA

Asset:  Start Date:  End Date:

Label	Landmark	Location	Date	Engine Start	Engine Stop	Total Time
S44		<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	11/09/09	7:00 AM	7:06 AM	6 Mins 9 Secs
S44		<a href="#">83192 Regua Ave, Indio, CA 92201</a>	11/09/09	8:48 AM	9:07 AM	18 Mins 56 Secs
S44		<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	11/09/09	9:12 AM	9:59 AM	46 Mins 26 Secs
S44		<a href="#">78366 Hidden River Rd, Indio, CA 92203</a>	11/10/09	6:41 AM	7:00 AM	19 Mins 5 Secs
S44		<a href="#">46 Malaga Dr, Rancho Mirage, CA 92270</a>	11/10/09	7:00 AM	7:34 AM	34 Mins 0 Secs
S44		<a href="#">46 Malaga Dr, Rancho Mirage, CA 92270</a>	11/10/09	8:36 AM	8:37 AM	22 Secs
S44		<a href="#">77948 Woodhaven Dr S, Palm Desert, CA 92211</a>	11/10/09	9:33 AM	9:58 AM	25 Mins 30 Secs
S44	WoodHaven	<a href="#">77936 Woodhaven Dr S, Palm Desert, CA 92211</a>	11/10/09	9:59 AM	9:59 AM	1 Sec

## Purpose of the Engine Time Report

The engine time report is primarily used to monitor the usage of construction equipment. This report displays total operating time for a unit during a certain time period.

### Description of Report Details

<b>Label</b>	Displays the unit's label
<b>Landmark</b>	Displays the landmark for the location
<b>Location</b>	Displays the address for where the unit began operating
<b>Date</b>	Displays the date of the event
<b>Engine Start</b>	Displays the time the unit began operating
<b>Engine Stop</b>	Displays the time the unit stopped operating
<b>Total Time</b>	Displays the total operating time during the operating period



# User Activity Report

Fleet View ▶

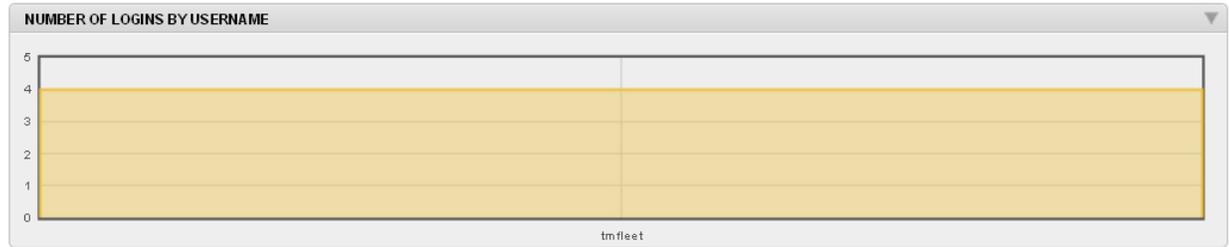
Green ▼

Reports ▼

- History
- Asset Activity
- Stop Details
- Arrival Departure
- Search Location
- Notifications
- Asset Landmark
- Landmark Stops
- Start End
- Job End
- Mileage
- State Mileage
- Idle Time
- Engine Time
- User Activity**
- Dispatch ▶
- Maintenance ▶
- Settings ▶

## User Activity

[Tutorial Video](#)



**REPORT**

CRITERIA

User:  Start Date:  End Date:

Username	Date	IP Address	Browser	Page Viewed / Action
tmfleet	11/12/09 8:11 AM	96.228.168.75	Firefox 3.5	User Logged In
tmfleet	11/12/09 8:11 AM	96.228.168.75	Firefox 3.5	User Viewed Page: DataView
tmfleet	11/12/09 8:16 AM	96.228.168.75	Firefox 3.5	User Viewed Page: CompanyInformation
tmfleet	11/12/09 8:16 AM	96.228.168.75	Firefox 3.5	User Viewed Page: ManageLocations
tmfleet	11/12/09 8:17 AM	96.228.168.75	Firefox 3.5	User Viewed Page: ManageUsers
tmfleet	11/12/09 8:17 AM	96.228.168.75	Firefox 3.5	User Viewed Page: ManageGroups

## Purpose of the User Activity Report

The user activity report displays all login events for each of your users. It displays the username, date and time of the action, their IP address, their browser type and the pages accessed or action taken within the system.

## Description of Report Details

<b>Username</b>	The username for the user accessing the system
<b>Date</b>	The date and time the user accessed each page / feature
<b>IP Address</b>	The IP address for the user
<b>Browser</b>	The browser the user was utilizing (i.e. Internet Explorer, Mozilla Firefox, etc)
<b>Page Viewed / Action</b>	The pages accessed or action taken within the system.



## Dispatch



# Dispatch

- [Fleet View](#)
- [Green](#)
- [Reports](#)
- [Dispatch](#)
- [Dispatch View](#)
- [Maintenance](#)
- [Settings](#)

## Dispatch

[Tutorial Video](#)

**DISPATCH MAP VIEW**

View Type: All Select: All

Map controls: Default Map, 100 mi / 200 km scale, navigation icons.

**DISPATCH HISTORY**

Label	Type	Status	Destination	Message	Date Created	Date Responded
Toyota Echo-G		Queued	8305 Vickers Street, San Diego, CA 92111		2/08/10 3:25 PM	
Toyota Echo-G		Responded With Ok		Test Message.	1/27/10 4:41 PM	1/27/10 4:42 PM
Toyota Echo-G		In-Route	8305 Vickers Street, San Diego, CA 92111		1/26/10 12:53 PM	1/26/10 12:53 PM

The dispatch feature allows you to send locations to your +Nav enabled devices. The locations will appear in the drivers Garmin GPS device, allowing them to quickly route themselves to the new location. It also allows you to send messages to your drivers, as well as receive responses to outbound messages.

### Sending A Stop

Locate the vehicle on the map by using the “View Type” and “Select” drop downs on the top left of the map or by simply scrolling to the vehicle’s location on the map. Once located, click on the image of the vehicle and choose “Send A Stop”. This will provide you with an area to enter an address or choose a landmark from the dropdown. Once entered click “Send”. Once sent, you can view the status table below the map to see if the stop is queued, if the stop has been received, or see if the driver is in route.

**DISPATCH MAP VIEW**

View Type: Single Select: All

Default Map

- All
- 1998 Case 580L
- 928G
- Bobcat
- Case 590 Backhoe
- Gannon Tractor
- Onscene1
- S01
- S17
- S18
- S28
- S34
- S42
- S43
- S44
- S47
- S49
- S50

Select Landmark (Optional): Select

Address:

City:

State:

Zip:

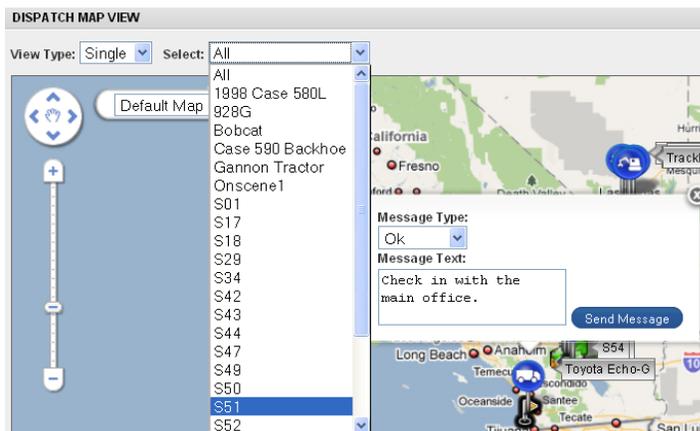
Instructions (Optional):

[Send Stop](#)



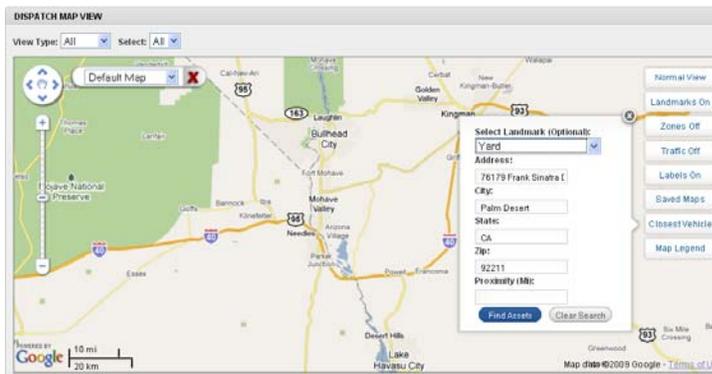
## Sending A Message

Locate the vehicle on the map by using the “View Type” and “Select” drop downs on the top left of the map or by simply scrolling to the vehicle’s location on the map. Once located, click on the image of the vehicle and choose “Send Message”. This will provide you with an area to enter a message. Once entered click “Send”. Once sent, you can view the status table below the map to see if the message is queued, if the message has been received, or see the driver’s response.



## Closest Vehicle

You can also locate a vehicle nearest to a particular landmark or address by clicking on “Closest Vehicle” on the right of the map. There you can choose a landmark from the dropdown or enter a specific address where you would like to find the closest vehicle. Once you have found the closest vehicle, please refer to the sections above labeled “Sending A Stop”, or “Sending A Message”.



## Dispatch History Table

Here you see all stops and messages that were sent out as well as their statuses. Here are the different icons you will see in the Dispatch History Table.

- = Stop Or Message Queued
- = Message Sent Responded with Yes/No or Ok
- = Driver In Route
- = Stop Completed
- = Message couldn't be delivered
- = Stop couldn't be delivered

Label	Type	Status	Destination	Message	Date Created	Date Responded
Toyota Echo-G		Queued	8305 Vickers Street, San Diego, CA 92111		2/28/10 3:25 PM	
Toyota Echo-G		Responded With Ok		Test Message.	1/27/10 4:41 PM	1/27/10 4:42 PM
Toyota Echo-G		In-Route	8305 Vickers Street, San Diego, CA 92111		1/26/10 12:53 PM	1/26/10 12:53 PM
Toyota Echo-G		Responded With Ok		Test	1/26/10 12:22 PM	1/26/10 12:23 PM
Toyota Echo-G		Responded With Ok		Please return to the office.	1/26/10 12:27 PM	1/26/10 12:27 PM
Toyota Echo-G		Responded With Ok		Test	1/26/10 12:26 PM	1/26/10 12:27 PM
Toyota Echo-G		Message could not be delivered. Please retry		Respond if you receive this.	1/26/10 12:25 PM	



## Maintenance



# Manage Maintenance Schedule

- Fleet View
- Green
- Reports
- Dispatch
- Maintenance
  - Manage Schedules
  - Schedule Summary
- Settings

## Manage Maintenance Schedules

[Tutorial Video](#)

**SCHEDULE FILTER**

FILTER MAINTENANCE SCHEDULES

Filter By Schedule Status: All Filter By Schedule: All Filter By Asset: All

Create Schedule

**BRAKE INSPECTION**

**CHANGE AIR FILTER**

**CHECK TIRES**

**ENGINE CHECKUP**

**INSPECTION**

**OIL CHANGE**

**REALIGNMENT**

**REPLACE TIRES**

**TIRE ROTATION**

In the manage schedules section, you can create schedules for any type of maintenance reminders. Each maintenance schedule created will send out an email alert when maintenance is due. You can filter through the different maintenance schedules by choosing the different options in the “Filter Maintenance Schedules” drop downs. You have the ability to filter by schedule status, by schedule, and by asset. If the user creates notifications for maintenance rules, they will receive alerts when units are within 20% of maintenance due time and when past due.

## Create Schedule

By clicking on “Create Schedule” you can create schedules allowing you to receive alerts when units are due for service. You can specify whether or not you would like to receive the alerts based on a mileage limit, limit in days, or an engine hour limit. Here you can also specify which units you would like be in this specific maintenance schedule by clicking on the particular unit in the “Assets” box and clicking the right arrow to move it to the “Assets In Schedule” box.

**Create Maintenance Schedule**

Maintenance schedules allow you to set up regular maintenance to be performed on your assets. You have the option of setting a mileage, day, or engine hour limit in any combination you choose.

Schedule Name:

Mileage Limit:

Time Limit in Days:

Engine Hour Limit:

Add Assets To This Schedule Filter By Group: All

Assets:

- 1999 Case 580L
- 9280
- Bobcat
- Case 590 Backhoe
- Gannon Tractor
- Oncene1
- S01
- S17
- S18
- S29
- S34

Assets In Schedule:

Create Schedule



Once a maintenance schedule has been created, a header is created for that maintenance schedule in the Manage Maintenance Schedule page. User's can click on each header to expand and see the details of each scheduled maintenance. Here your maintenance status', vehicle labels, miles left until maintenance is due, days left until maintenance is due, and how many engine hours are left until maintenance is due. Here are the icons you will see in this section.

-  = **Maintenance not due**
-  = **Maintenance due**

- BRAKE INSPECTION**
- CHANGE AIR FILTER**
- CHECK TIRES**
- ENGINE CHECKUP**

**BRAKE INSPECTION**

SCHEDULE SETTINGS  
 Mileage Limit: 10000 Engine Hour Limit: 0 Day Limit: 60 [Update Schedule](#)

Status	Label	Mileage Due	Date Due	Hour Due	Reset Asset	Delete Asset
	S01	9999 Mile(s) Left	55 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S17	9999 Mile(s) Left	54 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S18	9999 Mile(s) Left	54 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S29	9999 Mile(s) Left	50 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S42	9535 Mile(s) Left	49 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S43	8801 Mile(s) Left	57 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>

[Add/Edit Assets](#) [Delete Rule](#)

## Maintenance Reset

Once a particular maintenance has been completed on a unit, you can reset this unit by choosing the specific maintenance and clicking on the "reset" button to the right of the unit. Here you can also delete the unit if you no longer would like to unit to be a part of this maintenance schedule.

**Manage Maintenance Schedules**

SCHEDULE FILTER  
 FILTER MAINTENANCE SCHEDULES  
 Filter By Schedule Status: All Filter By Schedule: All Filter By Asset: All [Clear Schedule](#)

**BRAKE INSPECTION**

SCHEDULE SETTINGS  
 Mileage Limit: 10000 Engine Hour Limit: 0 Day Limit: 60 [Update Schedule](#)

Status	Label	Mileage Due	Date Due	Hour Due	Reset Asset	Delete Asset
	S01	9999 Mile(s) Left	34 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S17	9999 Mile(s) Left	34 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S18	9999 Mile(s) Left	34 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S29	9999 Mile(s) Left	34 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S42	9092 Mile(s) Left	34 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>
	S43	9999 Mile(s) Left	52 Day(s) Left		<a href="#">Reset</a>	<a href="#">Delete</a>

[Add/Edit Assets](#) [Delete Rule](#)



# Schedule Summary

- Fleet View
- Green
- Reports
- Dispatch
- Maintenance
- Manage Schedules
- Schedule Summary
- Settings

## Schedule Summary

[Tutorial Video](#)

Label	Brake Inspection	Change Air Filter	Check Tires	Engine Checkup	Inspection	Oil Change	Realignment	Replace Tires	Tire Rotation
Case 590 Backhoe				✓					
Gannon Tractor				✓					
S01	✓		✗			✓			✓
S17	✓		✗			✗		✓	✓
S18	✓		✗		✗	✓		✓	✓
S29	✓		✗			✗			
S42	✓	✗						✓	
S43	✓	✗							
S44		✓							

In the schedule summary page, you can see the status of all scheduled maintenances you have created. The status are labeled with a green “check” icon indicating the service is not due, yellow “dash” icon indicating the service is approaching, and a red “x” icon indicating the service is past due. You can also filter the summary by asset.

### Icons

Here are the different icons you will see here in schedule summary.

- ✓ = clear
- ✗ = past due
- ⊖ = approaching



## Settings



# Company Information

- Fleet View
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  - Manage Groups
  - Manage Notifications

## Company Information

Tutorial Video

**COMPANY INFORMATION**

Primary contact information is your primary contact at your company in relation to FieldLogix.

PRIMARY CONTACT INFORMATION

<b>First Name:</b>	<b>Last Name:</b>	<b>Phone Number:</b>	<b>E-mail Address:</b>
<input type="text" value="Robert"/>	<input type="text" value="Samson"/>	<input type="text" value="888-803-0200"/>	<input type="text" value="robert@samson-dem"/>

Company address refers to your mailing address.

COMPANY ADDRESS

<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<input type="text" value="8305 Vickers St. Suite"/>	<input type="text" value="San Diego"/>	<input type="text" value="CA"/>	<input type="text" value="92111"/>

[Save Company Information](#)

**DEFAULT MAP**

The default map is the location you want the map to zoom to in situations where there are no assets to display. If you do not set a default map, the map will focus on the entire US.

[Save Default Map](#)

In the customer information page, users can modify the company’s contact information and default map.

## Editing company information

The user can edit the company’s information on the site by simply entering information into each field and clicking “Save Company Information”

**COMPANY INFORMATION**

Primary contact information is your primary contact at your company in relation to FieldLogix.

PRIMARY CONTACT INFORMATION

<b>First Name:</b>	<b>Last Name:</b>	<b>Phone Number:</b>	<b>Email Address:</b>
<input type="text" value="Robert"/>	<input type="text" value="Samson"/>	<input type="text" value="888-803-0200"/>	<input type="text" value="jkeller@fieldtechnolog"/>

Company address refers to your mailing address.

COMPANY ADDRESS

<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<input type="text" value="8305 Vickers St. Suite"/>	<input type="text" value="San Diego"/>	<input type="text" value="CA"/>	<input type="text" value="92111"/>

[Save Company Information](#)



## Default Map Location

You can set your map to a default location by moving the map to your desired view and click “Save Default Map”. The default map is also displayed in other settings pages such as Create Landmarks & etc.





# Manage Fleet

- Fleet View
- Data View
- Map View
- Green
- Reports
- Dispatch
- Maintenance
- Settings
- Company Information
- Manage Fleet
- Manage Locations
- Manage Users
- Manage Groups
- Manage Notifications

## Manage Fleet

[Tutorial Video](#)

MANAGE FLEET								
FILTER ASSETS				UPDATE FUEL COST AND FUEL ECONOMY				
Filter By Group:	All	Search For Label:	<input type="text"/>	Fuel Cost: \$ 3.03		MPG: 27.5		<input type="button" value="Update Vehicles Shown"/>
Label	# Groups In	Type	Serial	Make	Model	Year	VIN	Edit Asset
1998 Case 580L	1		TTB2G7295309	Case	570LXT	1999	0JJG0241139	<input type="button" value="Edit"/>
928G	3		TT12T7285139	Caterpillar	Wheel Loader	1997	6XR00403	<input type="button" value="Edit"/>
Bobcat	2		TT1207144255	Melroe	863F	1998	0514430366	<input type="button" value="Edit"/>
Case 590 Backhoe	2		TTB2G7233255	Case	Backhoe	2001	0JAF0343448	<input type="button" value="Edit"/>
Gannon Tractor	1		TTb2g7256206	Case	570LXT	1997	0JJG0224878	<input type="button" value="Edit"/>
Onscene1	0		TTB2H7331281	Pontiac	Sunfire	2001	3G2JB1244YS118405	<input type="button" value="Edit"/>
S01	3		TTB2H7331215	Ford	Dump Truck	1997	002237	<input type="button" value="Edit"/>
S17	5		TTB2H7330247	Ford	Dump Truck	1998	000040	<input type="button" value="Edit"/>

Vehicle labels, VIN numbers, and year, make, model details can be edited in the Manage Fleet page by simply clicking on the “Edit” button. Here you can also edit the fuel cost based on the average price of fuel in your area and edit the average miles per gallon you receive from your units.

## Edit Asset

### Step 1: Asset Details

By clicking “Edit”, you enter into “Asset Details” you can enter the new asset information in the appropriate fields as well as choose what color icon you would like to asset to be. You can also edit fuel cost and fuel economy in this section on a per vehicle basis.

**Edit Asset**

1: ASSET DETAILS    2: ASSET GROUPS

**Asset Information**

Editing an asset's information allows you to change the general details regarding this asset. This information is to help you better classify your vehicles, and provide helpful specifics when you need to match up a vehicle in FieldLogix to the one in your fleet.

Label:

Make:

Model:

Year:

VIN:

Icon Color:

Fuel Cost: \$  a gallon

Fuel Economy:  miles per gallon

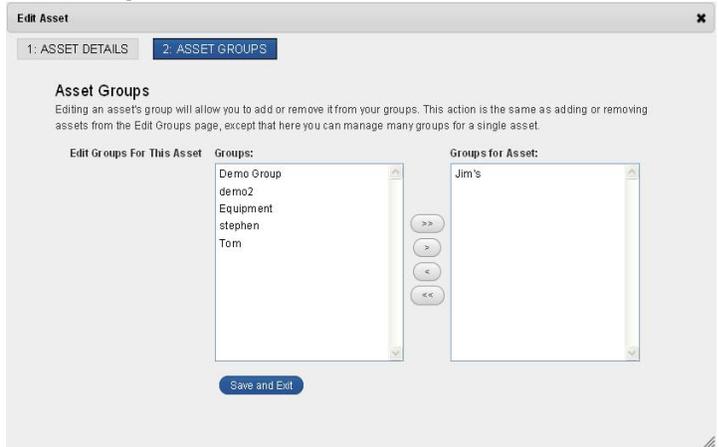
VIN:



## Edit Asset

### Step 2: Asset Groups

You can then click “Continue to Groups” to edit the groups this vehicle is associated with. From there, you click on “Save and Exit” to save your settings.





# Manage Location

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## Manage Locations

[Tutorial Video](#)

**MANAGE LANDMARKS**

FILTER LANDMARKS  
 Search for Landmark Name or Address:

Name	Icon	Address	City	State	Zip	Edit Landmark	Delete Landmark
Golf Course		Northwood	La Quinta	CA	92253	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Indio Plant		83114-83180 Indio Blvd	Indio	CA	92201	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Las Vegas Jobsite		5948 Samia Ct	Sunrise Manor	NV	89110	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Office		4725 Mercury St	San Diego	CA	92111	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Yard		76179 Frank Sinatra Dr	Palm Desert	CA	92211	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
zDemo Only - Office		8276 Vickers St	San Diego	CA	92111	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

**MANAGE RESTRICTED ZONES**

FILTER RESTRICTED ZONES  
 Search for Zone Name or Address:

Name	Setting	Start Time	End Time	Address	City	State	Zip	Edit Zone	Delete Zone
Bob's Home	both	8:00 AM	4:30 PM	11900 Cypress Canyon Rd	San Diego	CA	92131	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Bob's Home	both	8:00 AM	5:00 PM	79879 Viento Dr	Bermuda Dunes	CA	92203	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
Border Crossing	both	12:00 AM	11:59 PM	747 E San Ysidro Blvd	San Ysidro	CA	92173	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

In the manage location page, users can create and edit as well as delete landmarks and restricted zones.

## Create Landmark

### Step 1: Details

By clicking "Create Landmark" you enter into "Details" where you can enter the landmark name and select the icon type. You can also add any additional notes that you would like associated with the landmark.

**Create Location**

1: DETAILS 2: LOCATION 3: CUSTOMIZE BOUNDARY

**Landmark Details**  
 The landmark details pane allows you to adjust the visual details of a landmark. You can change the landmark name and the icon used to display the landmark.

The additional panes in this wizard allow you to select the location of your landmark (performed in the next step) and alter the boundary of your landmark (performed in the final step).

Landmark Name:

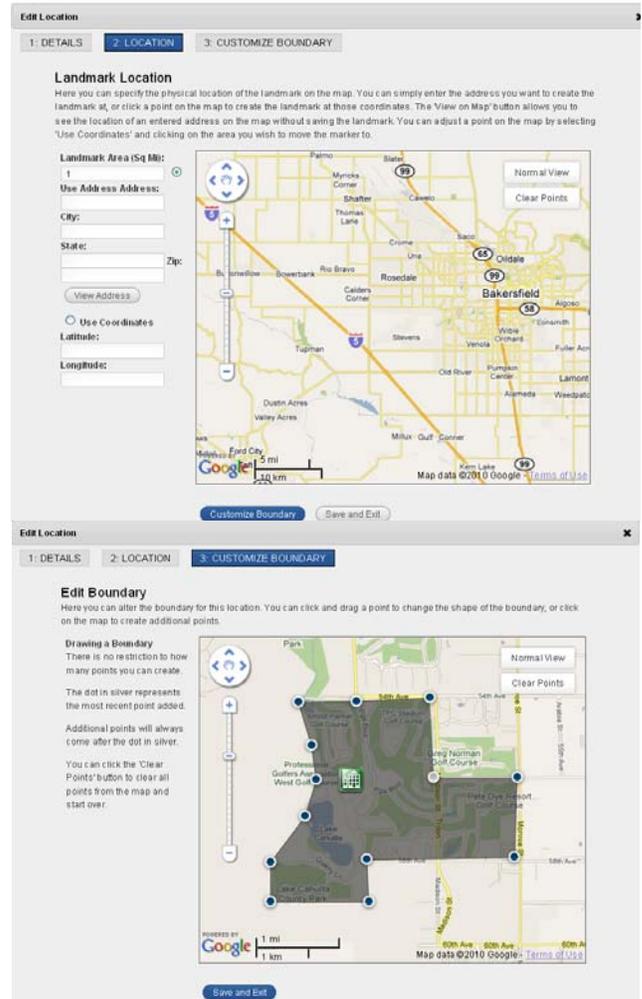
Notes:

Landmark Icon:



## Step 2: Location

After entering the name, click on “Continue to Placement” to input a landmark location. You can choose the either “Use Address” or “Use Coordinates”. When creating with an address. You click on “View Address” to see the landmark area on the map before saving the landmark. You can also create a landmark by simply clicking on the map. Once you have specified the landmark, click on “Continue To Boundaries”.



In “Edit Boundaries”, you can alter the boundary for this location. You can click and drag a point to change the shape of the boundary, or click on the map to create additional points.

## Edit Landmark

Select the landmark to edit & click the edit button.

By clicking “Edit”, you can type in the updated landmark name in the appropriate field as well as update the landmark icon.

### Step 1: Details

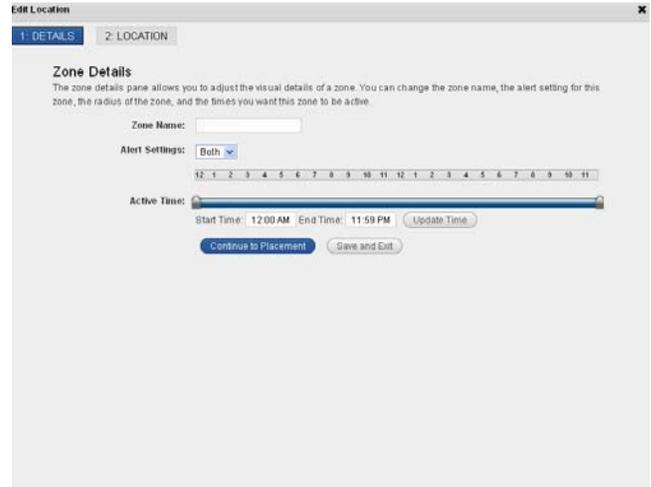
Name	Icon	Address	City	State	Zip	Edit Landmark	Delete Landmark
Golf Course		Northwood	La Quinta	CA	92253	<a href="#">Edit</a>	<a href="#">Delete</a>
Indio Plant		83114-83180 Indio Blvd	Indio	CA	92201	<a href="#">Edit</a>	<a href="#">Delete</a>
Las Vegas Jobsite		5948 Samia Ct	Sunrise Manor	NV	89110	<a href="#">Edit</a>	<a href="#">Delete</a>
Office		4725 Mercury St	San Diego	CA	92111	<a href="#">Edit</a>	<a href="#">Delete</a>
Yard		76179 Frank Sinatra Dr	Palm Desert	CA	92211	<a href="#">Edit</a>	<a href="#">Delete</a>
zDemo Only - Office		8276 Vickers St	San Diego	CA	92111	<a href="#">Edit</a>	<a href="#">Delete</a>



## Create Restriction Zone

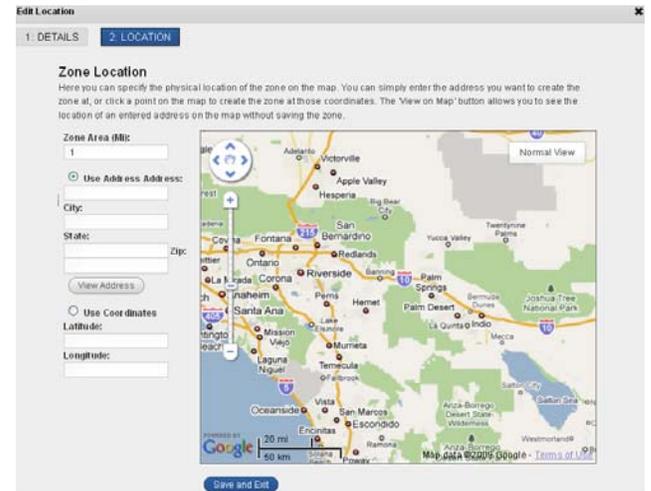
### Step 1: Details

By clicking “Create Restricted Zone” you enter into “Details” where you can enter the restricted zone name and specify the time you would like to restricted zone to be active. You can also specify whether you would like to receive the alert when the asset enters or exits from the zone or both.

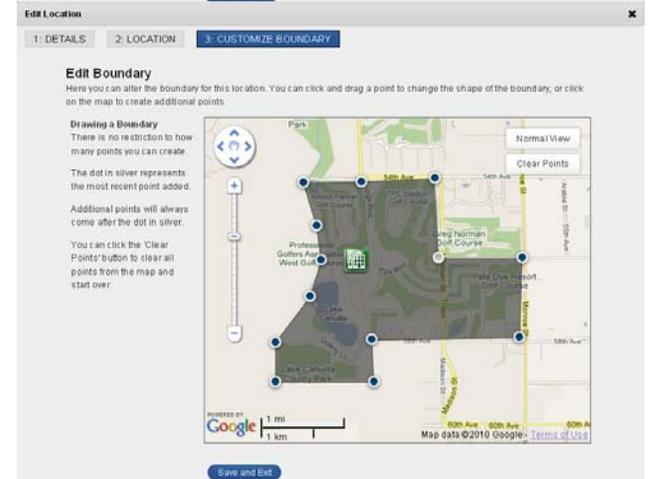


### Step 2: Location

After entering the name, click on “Continue to Placement” to input a restricted zone. You can choose the either “Use Address” or “Use Coordinates”. When creating with an address, you click on “View Address” to see the restricted zone area on the map before saving the restricted zone. You can also create a restricted zone by simply clicking on the map. Once you have specified the restricted zone, click on “Continue To Boundaries”.



In “Edit Boundaries”, you can alter the boundary for this location. You can click and drag a point to change the shape of the boundary, or click on the map to create additional points.





## Edit Restricted Zone

You can edit an existing restricted zone by selecting the zone you wish to change and the clicking “Edit”. By clicking “Edit”, you enter into the “Details” section where you can type in the updated restricted zone name in the appropriate field as well as update the restricted zone effective time. You can also specify whether you would like the alert when the asset enters or exits from the zone or both.

### Step 1: Details

Name	Setting	Start Time	End Time	Address	City	State	Zip	Edit Zone	Delete Zone
Bob's Home	both	8:00 AM	4:30 PM	11900 Cypress Canyon Rd	San Diego	CA	92131	<a href="#">Edit</a>	<a href="#">Delete</a>
Bob's Home	both	8:00 AM	5:00 PM	79879 Viento Dr	Bermuda Dunes	CA	92203	<a href="#">Edit</a>	<a href="#">Delete</a>
Border Crossing	both	12:00 AM	11:59 PM	747 E San Ysidro Blvd	San Ysidro	CA	92173	<a href="#">Edit</a>	<a href="#">Delete</a>
FT Main Office	both	3:59 AM	8:20 PM	4768 Convoy St	San Diego	CA	92111	<a href="#">Edit</a>	<a href="#">Delete</a>
Quick Zone	both	12:00 AM	11:59 PM	77666 Woodhaven Dr N	Palm Desert	CA	92211	<a href="#">Edit</a>	<a href="#">Delete</a>
Royal Pest Control	both	12:00 AM	11:59 PM	7011 Business Park BLVD N	Jacksonville	FL	32256	<a href="#">Edit</a>	<a href="#">Delete</a>
test	both	4:59 AM	5:00 PM	8305 vickers st	san diego	ca	92111	<a href="#">Edit</a>	<a href="#">Delete</a>





# Manage Users

- Fleet View
- Green
- Reports
- Dispatch
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- Manage Users
- Manage Groups
- Manage Notifications

## Manage Users

[Tutorial Video](#)

**MANAGE USERS**

FILTER USERS

Search for First Name, Last Name, or Username:

Username	First Name	Last Name	Email Address	Edit User	Delete User
- Me -	Richard	Samsons	richards@samsonconstruction.com	<input type="button" value="Edit"/>	
bob	Bob	Smith	bob@smithac.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
darryl	Darryl	Wilson	fleet_manager@samson.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
fieldtech	Field	Technologies	support@fieldtechnologies.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
hector@tmfleet	demo	Fernandez	demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
jessejames	Jesse	James	Demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
john	John	Smith	john@anywhere.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
jpelker	Jason	Pelker	jpelker@item-9.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
mark	Mark	B	MB@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
rick	Rick	Bobbie	demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
scott.hayes	demo	demo	demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
stephen.scott	demo	demo	demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
tmfleet	demo	demo	demo@demo.com	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

In the manage users page, you can create sub-users. You can restrict the pages the user's are able to access as well as specify which groups the user can view.

## Create User

### Step 1: User Details

By clicking "Create User" you enter into "User Details" where you can create a sub user by entering a unique username, the user's first and last name, email address, and password. Once you have filled out each of these sections, click on "Continue to Permissions".

**Create User**

1: USER DETAILS    2: USER PERMISSIONS    3: VIEWABLE GROUPS

**User Details**

Editing a user's details allows you to change the general specifics of a user, as well as change their permission level and access to assets.

Username:

First Name:

Last Name:

Email Address:

Password:

Confirm Password:



## Step 2: User Permissions

You can check the features you want the sub user to access as well as uncheck features you do not want the sub user to access. Once you have completed this, click on “Continue to Groups”.

**Create User**

1: USER DETAILS | 2: USER PERMISSIONS | 3: VIEWABLE GROUPS

### User Permissions

User permissions allow you to restrict the pages that a user is able to see. Removing access to a page for this user will also remove access to this page for any users that this user has created.

- All Fleet View
  - Data View
  - Map View
- All Reports
  - History
  - Asset Activity
  - Stop Details
  - Notifications
  - Asset Landmark
  - Landmark Stops
  - Start End
  - Job End
  - Mileage
  - State Mileage
  - Idle Time
  - Engine Time
  - User Activity
- All Dispatch
  - Dispatch View
- All Maintenance
  - Manage Schedules
  - Schedule Summary

## Step 3: Viewable Groups

You can then select which groups the sub user can view. Remember that the sub user can only view vehicles have been assigned to the user. Click the fill fleet access box if you want the user to always have access to all vehicles.

**Create User**

1: USER DETAILS | 2: USER PERMISSIONS | 3: VIEWABLE GROUPS

### User Groups

User groups refers to the asset groups that this user can see. By default, a user has access to the entire fleet. This means that as your fleet grows, the user will be able to see new assets in FieldLogix automatically.

Adding or removing groups will change the assets that this user is able to see and interact with. This allows you to limit the number of assets this user has access to. As assets are added to those groups, the user will automatically see them.

Set User Access:  Full Fleet Access

Edit Groups For This User

Groups:

- Demo Group
- Demo2
- Equipment
- Jim's
- Stephen
- Tom

Groups for User:

[Save and Exit](#)



# Manage Groups

- Fleet View
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- Manage Locations
- Manage Users
- Manage Groups
- Manage Notifications

## Manage Groups

Tutorial Video

Group Name	# Assets Assigned	# Users Assigned	Edit Group	Delete Group
demo2	14	4	Edit	Delete
Equipment	6	3	Edit	Delete
Jim's	12	7	Edit	Delete
service vehicles	5	2	Edit	Delete
stephen	7	4	Edit	Delete
Tom	7	4	Edit	Delete

In the manage groups page, you can create groups containing different vehicles and specify which users are allowed to view each group.

### Create Groups

By clicking “Create Group” you can create a group by specifying the group name, selecting which vehicle you would like in the group by selecting vehicles in the assets box and clicking the right arrow to move to the assets in group box. You can then select the users you would like to be able to view the group by clicking on the users and clicking the right arrow to move to the users assigned to group box.



## Edit Groups

By clicking “Edit Group” you can edit an existing group by adding or removing vehicles and users from the group.

Group Name	# Assets Assigned	# Users Assigned	Edit Group	Delete Group
demo2	14	3	<a href="#">Edit</a>	<a href="#">Delete</a>
Equipment	6	3	<a href="#">Edit</a>	<a href="#">Delete</a>
Jim's	12	7	<a href="#">Edit</a>	<a href="#">Delete</a>
service vehicles	5	2	<a href="#">Edit</a>	<a href="#">Delete</a>
stephen	7	5	<a href="#">Edit</a>	<a href="#">Delete</a>
Tom	7	4	<a href="#">Edit</a>	<a href="#">Delete</a>





# Manage Notifications

- Fleet View
- Green
- Reports
- Dispatch
- Maintenance
- Settings
  - Company Information
  - Manage Fleet
  - Manage Locations
  - Manage Users
  - Manage Groups
  - Manage Notifications

## Manage Notifications

Tutorial Video

Profile Name	# Assets	Restricted Zone	Speed	Hours of Use	Employee Shift	Idle	Maint.	Edit Profile	Delete Profile
alerts	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Edit	Delete
Notifications	0	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit	Delete				
Profile	0	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>		Edit	Delete
speed alert	0		<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			<input type="checkbox"/>		Edit	Delete
test	0	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>		Edit	Delete

In the manage notifications page, you can specify how you wish to be notified when an alert happens. You can specify whether you wish to be emailed and/or visually notified through the notification alert on the top of the screen.

## Create Notifications Profile

### Step 1: Details

By clicking “Create Notification Profile”, you begin creating a notification profile by specifying the profile name and choosing the type of notifications you would like in the profile by clicking on each check box specifying if you would like a visual pop-up, email, or email & text message. You can add up to four emails per type of notification. After adding each e-mail address, click the add button to enter additional e-mail addresses.

**Edit Notification Profile**

1. DETAILS 2. THRESHOLDS 3. HOURS OF USE 4. EMPLOYEE SHIFT 5. ASSETS

**Notification Profile Details**

Notification profiles allow you to specify how you wish to be notified when an alert happens. You are able to specify whether you wish to be emailed and / or visually notified. Visual notification will show in the notifications option on the title bar at the top of your screen. You may also add up to four email addresses to be notified.

Notification Profile Label: alerts

Type	Visual	E-Mail	Phone	E-Mail Recipients
Restricted Zone:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete
Speed:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	bob@bobac.com Add Delete
Hours Of Use Restriction:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	hary@bobac.com Add Delete
Employee Shift	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete
Transport:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete
Power Loss:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete
Idle:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete
Maintenance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> Add Delete

Continue to Thresholds Save and Exit



## Step 2: Threshold

By clicking “Continue to Threshold”, you can input the maximum speed that will trigger a notification as well as the maximum idling time that will trigger a notification.

## Step 3: Hours Of Use

By clicking “Continue to Hours Of Use”, you can specify the appropriate operating hours for the assets. Any activity falling outside of this range will generate an after hours use alert. Any days without checked boxes will not alert you of activity during those days. You can also click on “Full Day” to add an entire day to the after hours notification.

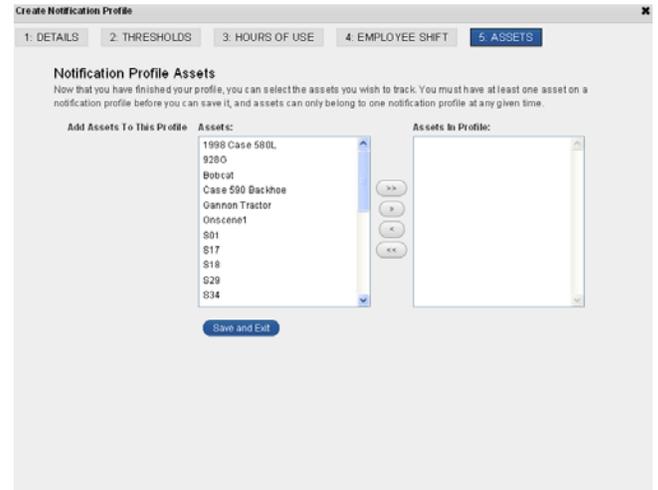
## Step 4: Employee Shift

By clicking “Continue to Employee Shift”, you can establish when you expect a vehicle’s driver to begin using the vehicle. If the employee begins work **after** the specified start time, or stopped working **before** the specified stop time, the system will generate an alert. Check boxes for the active days and select the time the vehicle should start operating and the time it should stop operating.



## Step 5: Assets

By clicking “Continue to Assets”, you can select the assets you wish to apply the notification profile to. Select the assets in “Assets” box and click the right arrow to move to assets in the profile box.





## Support



# Help

FieldLogix Samson Construction Report a Problem **Help** Notifications Logout

**Fleet View**

- Data View
- Map View
- Green
- Reports
- Dispatch
- Maintenance
- Settings

## Data View

**DID YOU KNOW?**

You can organize your fleet assets into groups which is extremely useful for pulling reports. Setup your asset groups on the [Main](#)

**FLEET DETAILS**

Filter By Group: All Filter By Landmark: All Search For Label:

Label	Type	Landmark	Location	Heading	Speed	Last Update	Status	Ignition	Stop Duration
Toyota Echo-G		zDemo Only - Office	<a href="#">8238 Vickers St, San Diego, CA 92111</a>	North	0	2/10/10 7:00 PM			
S47			<a href="#">81021 Alberta Ave, Indio, CA 92201</a>	Southeast	0	2/10/10 5:51 PM			6 Hrs 31 Mins
S51		Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	North	0	2/10/10 5:41 PM			6 Hrs 42 Mins
S50		Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	North	0	2/10/10 5:28 PM			6 Hrs 55 Mins
928G			<a href="#">4592 Vegas Dr, Las Vegas, NV 89108</a>	North	0	2/10/10 5:12 PM			7 Hrs 11 Mins
S54			<a href="#">66871 State Hwy 86, Thermal, CA 92274</a>	North	0	2/10/10 4:44 PM			7 Hrs 38 Mins
S42			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/10/10 4:34 PM			7 Hrs 48 Mins
S52			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/10/10 4:22 PM			8 Hrs 0 Mins

FieldLogix Version 3.3.0

888-803-0200  
Monday - Friday (8am — 5pm Pacific)  
[support@fieldtechnologies.com](mailto:support@fieldtechnologies.com)

Live Support Chat

Tutorial Video

The help feature allows you to enter into a live chat session with a customer support representative and download user guides.

## Live Chat

A live chat session can be started with a customer support representative by simply clicking on the “Live Support Chat” image. It will then ask you to enter your name and email address. Once entered click “Start Chat”.





# Report A Problem

- Fleet View
- Data View
- Map View
- Green
- Reports
- Dispatch
- Maintenance
- Settings

**Data View**

**REFER A FRIEND**

Know someone that could use a best-in-class Fleet Management solution? Earn gift cards for referrals. [Click here](#) to refer a friend.

**FLEET DETAILS**

Filter By Group: All Filter By Landmark: All

Label	Type	Landmark	Location	Heading	Speed	Last Update	Status	Ignition	Stop Duration
Toyota Echo-G		zDemo Only - Office	<a href="#">8238 Vickers St, San Diego, CA 92111</a>	North	0	2/10/10 7:00 PM			
S47			<a href="#">81021 Alberta Ave, Indio, CA 92201</a>	Southeast	0	2/10/10 5:51 PM			6 Hrs 22 Mins
S51		Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	North	0	2/10/10 5:41 PM			6 Hrs 32 Mins
S50		Yard	<a href="#">Tamrisk Row Dr, Palm Desert, CA 92211</a>	North	0	2/10/10 5:28 PM			6 Hrs 45 Mins
928G			<a href="#">4592 Vegas Dr, Las Vegas, NV 89108</a>	North	0	2/10/10 5:12 PM			7 Hrs 1 Min
S54			<a href="#">66871 State Hwy 86, Thermal, CA 92274</a>	North	0	2/10/10 4:44 PM			7 Hrs 29 Mins
S42			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/10/10 4:34 PM			7 Hrs 38 Mins
S52			<a href="#">54482 Winged Foot, La Quinta, CA 92253</a>	North	0	2/10/10 4:22 PM			7 Hrs 50 Mins

**Provide Feedback**

Please provide your comments, questions or any problems you encounter.

Tutorial Video

The report a problem button allows you to provide your comments, questions, or any problems you encounter. Our support personnel will receive an instant notification of your message and will respond to you as soon as possible.